

## **BIBLIOGRAPHY**

About Abu Dhabi <https://www.britannica.com/place/Abu-Dhabi>


About Shangri-la <https://www.shangri-la.com/abudhabi/shangrila/about/>

Shangrilabackground : <https://www.odfolioemirates.com/en/abudhabi/shangri-la>

# APPENDIX

- Appraisal Form

**Internship Appraisal Form**



AKADEMI KULINER & PATISERI  
**OTTIMMO**<sup>®</sup>  
INTERNASIONAL  
CULINARY ARTS · GASTRONOMY · BAKING & PASTRY ARTS

INTERNSHIP  
PLACE: Shangrila Abu Dhabi

First Name Christian Last Name Wiraguna

Review Period/s :  Monthly  Quarterly  Bi-annualy  Annually Date Joining : \_\_\_\_\_

Intern's Position : Trainee Department : Sofra Western Section

REVIEW DATE : 25/08/23 Direct Supervisor : Subhan Ali Shaikh x

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**GRADING FACTORS**

**1. ORGANIZATIONAL & COMMUNICATION**

**Staffs Relations**

Consistently demonstrates: attentiveness, courtesy and efficient service to other staff.  
Creates friendly environment. 4

**Team Player**

Cooperates and works well with others. Enthusiastic, portrays s positive manner and  
Works toward the Company's goal/s. 4

**Follow -Through**

Sees tasks through completion. Finishes work so that next shift is prepared. 3

**2. CUSTOMERS INTERACTIONS**

**Customer Relations (\*if any)**

Consistently demonstrates: attentive, courtesy and efficient service to customers.  
Treat customers with Considerations and Respects 4

**3. PERSONAL PRESENTATIONS**

**Grooming Standards**

Practices and displays proper grooming, personal hygiene and care.

4

Maintains hair and facial hair (\*if any) per proper F&B industrial standards

**Uniforms**

Always wear the proper and designated uniform.

4

**4. ON THE JOB & KNOWLEDGE**

**Dependability**

Can be counted upon to do what is expected and required

4

Follow instructions and completes work on time with minimum supervision

**Work Quality**

Work performed according to Chef's standard and on-site work requirements

3

All job descriptions specification are met. Consistency in work. All recipes are followed

**Work Quantity**

Complete the expected amount of work in relation to Company's standards

4

**Grading Guidelines.**

**Using the 4 point scale below, fill up the following table:**

- 4 - Exceeds expectations
- 3.5 - Somewhat Exceeds Expectations
- 3 - Meets expectations
- 2.5 - Somewhat meets expectations
- 2 - Less than expectations
- 1.5 - Somewhat less than expectations
- 1 - Inadequately short of expectations

**III. SIGNATURES**


**On-Site Manager/Owner/Chef**

Signature & Stamp: Subhan Ali Shaikh Dated 25/08/23  


**The Intern**

Signature:  Dated 25/08/23  
Christian Wiraguna

**OTTIMMO International Master Gourmet Academy**

Signature & Stamp:  Dated 19/06/2024  
Dept. Head Student Affairs



Akademi Kuliner & Pastry  
**OTTIMO**  
 INTERNATIONAL  
PROMOTE AND CATALYZE SMALL BUSINESS

**CONSULTATION FORM /  
 INDUSTRIAL TRAINING /  
 FOODPRENEURSHIP**

Name : Christion Wiraguna  
 Student Number : 202413061016  
 Advisor : Indisica Herdian A.M.P.

No	Date	Topic Consultation	Name/ Signature
1	05/01/23	Consultation	
2	06/10/23	Consultation	
3	15/03/24	bab 1 revised	
4	18/03/24	bab 1 revised	
5	13/05/24	bab 2 revised	
6	20/05/24	bab 3 consultation	

No	Date	Topic Consultation	Name/ Signature
7	21/05/24	bab 3 revised	
8	22/05/24	bab 4 consultation	
9	23/05/24	bab 4 revised	
10	25/05/24	bab 4 revised	

- Consultation Form

# Certificate of Completion

THIS CERTIFICATE IS GIVEN ON THE 24TH OF AUGUST OF THE YEAR 2023 TO CERTIFY THAT

**Christian Wiraguna**

HAS SUCCESSFULLY COMPLETED HIS SIX MONTHS INTERNSHIP IN CULINARY  
AT THE SHANGRI-LA QARYAT AL BERI ABU DHABI



**VIVEK SRINIVASAN**  
DIRECTOR OF HUMAN RESOURCES



**AHMED ISSA**  
GENERAL MANAGER

- Certificate

- Correction List



Akademi Kuliner & Patiseri

**OTTIMMO**  
INTERNASIONAL

CULINARY ARTS · GASTRONOMY · BAKING & PASTRY ARTS

Student Name : Christian Wiraguna  
 Student Number : 2074130010010  
 Exam Day & Date : Selasa, 06 June 2024  
 Lecture : Elma Sulistiya, S.TP., M.Sc.  
 (19970916 2302 087)

No	Correction List	Page	Approval
	Lihat pd laporan		Zmr

Acknowledge,  
Advisor

(Jessica Hartan, A.Md. Par.)  
19940923 2201 084



Akademi Kuliner & Patiseri  
**OTTIMMO**  
**INTERNASIONAL**  
CULINARY ARTS GASTRONOMY BAKING & PASTRY ARTS

Student Name : Christian Wiraguna  
Student Number : 2074130010010  
Exam Day & Date : Selasa, 06 June 2024  
Lecture : Ryan Yerima Iskandar, S.S.  
(19821218 1601 023)

No	Correction List	Page	Approval

Acknowledge,  
Advisor

(Jessica Hartan, A.Md. Par.)  
19940923 2201 084





Akademi Kuliner & Patiseri

**OTTIMMO**  
INTERNASIONAL

CULINARY ARTS GASTRONOMY BAKING & PASTRY ARTS

Student Name : Christian Wiraguna  
Student Number : 2074130010010  
Exam Day & Date : Selasa, 06 June 2024  
Lecture : Jessica Hartan, A.Md. Par.  
(19940923 2201 084)

No	Correction List	Page	Approval
1	Check margin	All	
2	Semua gambar size nya diperbaiki, gambarnya terlalu Compacted	16 - 22	

Acknowledge,  
Advisor

(Jessica Hartan, A.Md. Par.)  
19940923 2201 084