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APPENDIX

6	8	E	w	2	-	No.	
3/10/2013	3/10/1013	3/10/2073	2/10/2033	2/10/2023	2/10/2023	Date	INTERN
3/10/2023 Chapter 3: activity	Chapter 3: floorplum	Many Many	Chapter 2:	Chapter 2:	Chapte a: sop chart	Topic Consultation	INTERNASIONAL II
4	plan					tion	INDUSTRIAL TRAINING FOODPRENEURSHIP
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					7 Allohous Chapt 4: Suggestion &		7

2. Appraisal Form

Review Period/s: Monthly Quarterly Bl-annually Date Joining 13/3/2023 Intern's Position: Trainel Department: IRD Culinary Kitchen Department: Mr. Varghes GRADING FACTORS 1. ORGANIZATIONAL & COMMUNICATION	State augus a partie alle
Review Period/s: Monthly Quarterly Bliannually Date Joining 13/3/2023 Intern's Position: Trainee Department: IRD Winary Kitchen REVIEW DATE: 3/7/2023 Direct Supervisor: Arun Varghes GRADING FACTORS 1. ORGANIZATIONAL & COMMUNICATION Staffs Relations	x
Review Period/s: Monthly Quarterly Bl-annually Date Joining 13/3/2023 Intern's Position: Trainel Department: IRD Culinary Kitchen REVIEW DATE: 3/7/2023 Direct Supervisor: Arun Yarghes GRADING FACTORS 1. ORGANIZATIONAL & COMMUNICATION Staffs Relations	Х
Intern's Position: Traince Department: IRD Winary Kitchen REVIEW DATE: 3/7/2023 Direct Supervisor: Arun Varghes GRADING FACTORS 1. ORGANIZATIONAL & COMMUNICATION Staffs Relations	x
GRADING FACTORS 1. ORGANIZATIONAL & COMMUNICATION Staffs Relations	×
GRADING FACTORS 1. ORGANIZATIONAL & COMMUNICATION Staffs Relations	Х
ORGANIZATIONAL & COMMUNICATION Staffs Relations	
Staffs Relations	
Staffs Relations	
Consistently demonstrates: attentiveness, courtesy and efficient service to other staff,	
	4
Creates friendly environment.	
Town Planer	
Team Player	
Cooperates and works well with others. Enthusiastic, portrays s positive manner and	3.5
Works toward the Company's goal/s.	
Follow -Through	
-Tirough	
Sees tasks through completion. Finishes work so that next shift is prepared.	4
2. CUSTOMERS INTERACTIONS	
Customer Relations (*if any)	
Consistently demonstrators attention country, and officient comics to customars	3
Consistently demonstrates: attentive, courtesy and efficient service to customers. Treat customers with Considerations and Respects	
Treat Costonie's with Considerations and Respects	

3. PERSONAL PRESENTATIONS	
Grooming Standards	
Pratices and displays proper grooming, personal hygiene and care.	35
Maintains hair and facial hair (*if any) per proper F&B industrial standards Uniforms	
Uniforms	
Always wear the proper and designated uniform.	4
4. ON THE JOB & KNOWLEDGE	
Dependability	
Can be counted upon to do what is expected and required	3
Follow instructions and completes work on time with minimum supervision	
Mork Quality	
Work Quality	
Work performed according to Chef's standard and on-site work requirements	3
All job descriptions specification are met, Consistency in work. All recipes are followed	
Work Quantity	
Complete the expected amount of work in relation to Company's standards	35
Grading Guidelines.	
Using the 4 point scale below, fill up the following table: • 4 - Exceeds expectations	
3.5 – Somewhat Exceeds Expectations	
3 – Meets expectations 2.5 – Somewhat meets expectations	
• 2 – Less than expectations	
 1.5 - Somewhat less than expectations 1 - Inadequately short of expectations 	

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	PERFO	RMANCE SUMM	ARY * to be filled I	by OTTIMMO Internation	nal
TOTAL POIN	TS				
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1 2 3					
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1 2 3 5					
1 2 3 4 5					
1 2 3 4 5					
1 2 3 4 5					

III. SIGNATURES	
On-Site Manager/Owner/Chef	
Signature & Stamp:	
Signature & Stamp:	Dated 3/7/2023
The Intern	
My	
Signature:	Dated 3/7/2023
OTTIMMO International MasterGourmet Ac	cademy
OTTIMMO International MasterGourmet Ac	
0.11	by . Dated20 /9/2023.
Signature & Stamp Dept: Head Studen	Dated

3. Certificate



Certificate of Completion

THIS CERTIFICATE IS GIVEN ON THE 24TH OF AUGUST OF THE YEAR 2023 TO CERTIFY THAT

Anthony Nicholaus Pranoto

HAS SUCCESSFULLY COMPLETED HIS SIX MONTHS INTERNSHIP IN CULINARY AT THE SHANGRI-LA QARYAT AL BERI ABU DHABI

VIVEK SRINIVASAN
DIRECTOR OF HUMAN RESOURCES

AHMED ISSA GENERAL MANAGER

4. Revision Paper

No

09 Oct 2023 / 12.00 - 12.30



Student Name Student Number

Exam Day & Date Lecture

No Revision

: Anthony Nicholaus Pranoto : 2074130010080 : Senin, 09 Oct 2023 : Arya Putra Sundjaja, S.E (198010171703001)

Correction List Page

Acknowledge,

(Arya Putra Sundjaja, S.E) 198010171703001



Student Name

: Anthony Nicholaus Pranoto : 2074130010080

Student Number Exam Day & Date

Lecture

: Senin, 09 Oct 2023 : Elma Sulistiya, S.TP., M.Sc (19970916 2203 017)

No	Correction List	Page	Approval
	Setiap Judul harvs berada di atas		349

Acknowledge, Advisor

(Arya Putra Sundjaja, S.E) 1980 10171703001



Student Name Student Number : Anthony Nicholaus Pranoto : 2074130010080

Exam Day & Date Lecture

: Senin, 09 Oct 2023 : Anthony Sucipto, A.Md. Par. (19960325 2201 085)

No	Correction List	Page	Approval
1			
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1			

Acknowledge, Advisor

(Arya Putra Sundjaja, S.E) 198010171703001