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APPENDIX



Tang Palace Chiller



Tang Palace Hot Kitchen



Tang Palace Dimsum Kitchen



Tang Palace Pantry



Tang Palace Dimsum Kitchen



Female Locker



Female Rest Area



Banquet Kitchen



BBQ Section



Tang Palace Cold Kitchen



Tang Palace Cutter Section



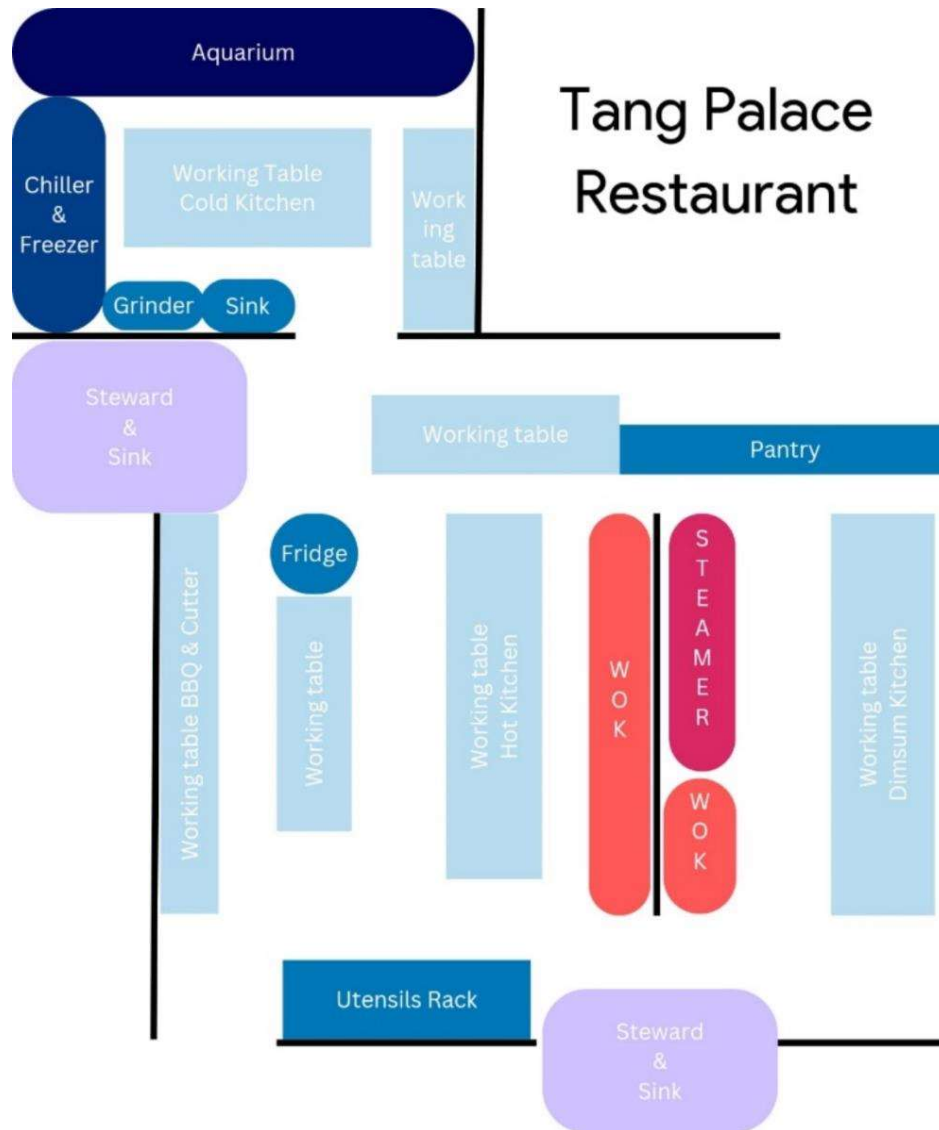
Dimsum Team



Hot Kitchen Team













Food Entrepreneur week



Tang Palace Kitchen Layout

Name : JOSEPHINE MONICA
 Student Number : 2074130010028
 Advisor : Ryan Yeremia Iskandar,S.S.

No	Date	Topic Consultation	Name/ Signature
1	27/23 /7	Chapter I	
2	27/23 /2	chapter II	
3	27/23 /9	Chapter III	
4	27/23 /2	chapter IV	
5	28/23 /7	Approval	
6	2/8/23	Activity Table	

No	Date	Topic Consultation	Name/ Signature
7	8/23 /8	Occupancy Rate	
8	8/23 /8	Organization structure	
9	8/23 /8	Chapter II	
10	8/23 /8	Chapter I	

Consultation Form

Internship Appraisal Form



AKADEMI KULINER & PATISERI
OTTIMMO[®]
INTERNASIONAL
CULINARY ARTS | GASTRONOMY | BAKING & PASTRY ARTS

INTERNSHIP
PLACE: Tang Palace JW Marriot Surabaya

First Name Josephine Last Name Monica

Review Period/s : Monthly Quarterly Bi-annually Annually Date Joining
: 6 month

Intern's Position : Dimsum Trainer Department : Tang Palace food and Beverage

REVIEW DATE : 28 Juli 2023 Direct Supervisor : Solikin x

GRADING FACTORS

1. ORGANIZATIONAL & COMMUNICATION

Staffs Relations

Consistently demonstrates: attentiveness, courtesy and efficient service to other staff.
Creates friendly environment.

4

Team Player

Cooperates and works well with others. Enthusiastic, portrays s positive manner and
Works toward the Company's goal/s.

4

Follow -Through

Sees tasks through completion. Finishes work so that next shift is prepared.

4

2. CUSTOMERS INTERACTIONS

Customer Relations (*if any)

Consistently demonstrates: attentive, courtesy and efficient service to customers.
Treat customers with Considerations and Respects

3.5

3. PERSONAL PRESENTATIONS

Grooming Standards

Practices and displays proper grooming, personal hygiene and care.
Maintains hair and facial hair (*if any) per proper F&B industrial standards

4

Uniforms

Always wear the proper and designated uniform.

4

4. ON THE JOB & KNOWLEDGE

Dependability

Can be counted upon to do what is expected and required
Follow instructions and completes work on time with minimum supervision

4

Work Quality

Work performed according to Chef's standard and on-site work requirements
All job descriptions specification are met. Consistency in work. All recipes are followed

4

Work Quantity

Complete the expected amount of work in relation to Company's standards

4

Grading Guidelines.

Using the 4 point scale below, fill up the following table:

- 4 - Exceeds expectations
- 3.5 - Somewhat Exceeds Expectations
- 3 - Meets expectations
- 2.5 - Somewhat meets expectations
- 2 - Less than expectations
- 1.5 - Somewhat less than expectations
- 1 - Inadequately short of expectations

Discussions/Notes;

Bisa bekerja sama dengan tim, Cepat tanggap
apa yang kami inginkan dengan hasil yang
memuaskan. bisa mengikuti standar pelayanan
yang ada di hotel.
Dengan pencapaian penilaian yang baik ini
sebagai bisa menjadi referensi di kemudian
hari

PERFORMANCE SUMMARY * to be filled by OTTIMO International

TOTAL POINTS _____


RATING _____

ACTION PLANS FOR DEVELOPMENT NEEDS

1. _____
2. _____
3. _____
4. _____
5. _____

III. SIGNATURES


On-Site Manager/Owner/Chef

Signature & Stamp:  Dated 28/07/23

The Intern

Signature: 
Josephine M Dated 28/07/23

OTTIMMO International Master Gourmet Academy

Signature & Stamp: 
Robby Dated 28/8/2023
Dept. Head Student Affairs

Appraisal Form



Certificate of Accomplishment

This is to certify that

Josephine Monica

Ottimmo International Surabaya
has successfully completed
On The Job Training

FB Culinary

09 January 2023 – 09 July 2023

A handwritten signature in black ink, appearing to read "Dani Suminar Sari".

Dani Suminar Sari
HR & Training Manager

A handwritten signature in black ink, appearing to read "Rio Abednego".

Rio Abednego
Executive Sous Chef





Akademi Kuliner & Patiseri

OTTIMMO
INTERNASIONAL

CULINARY ARTS - GASTRONOMY - BAKING & PASTRY ARTS

Student Name : Josephine Monica
Student Number : 2074130010028
Exam Day & Date : Senin, 21 Agustus 2023
Lecture : Ryan Yeremia Iskandar
(19821218 1601 023)

No	Correction List	Page	Approval

Acknowledge,
Advisor

(Ryan Yeremia Iskandar)
19821218 1601 023



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Student Number : 2074130010028
Exam Day & Date : Senin, 21 Agustus 2023
Lecture : Gilbert Yanuar Hadiwirawan, A.Md. Par.
(19900101 1701 041)

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Acknowledge,
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19821218 1601 023



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CULINARY ARTS - GASTRONOMY - BAKING & PASTRY ARTS

Student Name : Josephine Monica
Student Number : 2074130010028
Exam Day & Date : Senin, 21 Aug 2023
Lecture : Heni Adhianata, S.T.P., M.Sc.
(19900613 1402 016)

No	Correction List	Page	Approval
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Acknowledge,
Advisor

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19821218 1601 023