

## BIBLIOGRAPHY

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- Hasan, M. (2022). *Apa Itu Internship? Pengertian, Syarat, Tujuan, dan Bayarannya*. Retrieved May 20, 2023, from <https://blog.jobs.id/internship-adalah/>
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## APPENDIX

### Appendix 1. Pastry and Bakery Team



Appendix 2. Internship Certificate

**BRAUD® ARTISAN BAKERY**  
#45 PULAU MOROTAI  
DENPASAR, BALI - INDONESIA

+ 62 8223  
7810 111

## **CERTIFICATE OF APPRECIATION**

TO WHOM IT MAY CONCERN,

THIS IS TO CERTIFY THAT :

**GLADYS TRIANA TANRI**

HAS BEEN COMPLETED THE TRAINING AT BRAUD® ARTISAN BAKERY  
AS PASTRY AND BAKERY FROM **JANUARY 2023** UNTIL **JULY 2023**

WE ARE HAPPY TO PROVIDE ANY REFERENCE NEEDED IN VERBAL ABOUT HER.

ON BEHALF OF BRAUD® ARTISAN BAKERY, WE WOULD LIKE TO EXPRESS  
OUR GRATITUDE AND WISHES FOR HER BRIGHT FUTURE CAREER AHEAD.

DENPASAR, JULY 12<sup>th</sup> 2023


**BRAUD**  
*Yoel Natanael Wijaya*

**YOEL NATANAEL WIJAYA**  
CHIEF EXECUTIVE OFFICER

**BRAUD®**

Appendix 3. Appraisal Form

**Internship Appraisal Form**



AKADEMI KULINER & PATISERI  
**OTTIMMO**<sup>®</sup>  
INTERNASIONAL  
CULINARY ARTS | CATERING | BAKING & PASTRY ARTS

INTERNSHIP  
PLACE: Bread Artisan Bakery  
First Name Glady's Triana Last Name Tani  
Review Period/s :  Monthly  Quarterly  Bi-annually  Annually Date Joining  
: January 11<sup>th</sup>, 2023  
Intern's Position : \_\_\_\_\_ Department : Pastry and Bakery  
REVIEW DATE : July 11<sup>th</sup>, 2023 Direct Supervisor : Chef Ben x

**GRADING FACTORS**

**1. ORGANIZATIONAL & COMMUNICATION**

**Staffs Relations**

Consistently demonstrates: attentiveness, courtesy and efficient service to other staff.  
Creates friendly environment. 3.5

**Team Player**

Cooperates and works well with others. Enthusiastic, portrays a positive manner and  
Works toward the Company's goal/s. 3

**Follow -Through**

Sees tasks through completion. Finishes work so that next shift is prepared. 4

**2. CUSTOMERS INTERACTIONS**

**Customer Relations (\*If any)**

Consistently demonstrates: attentive, courtesy and efficient service to customers.  
Treat customers with Considerations and Respects 3.5

**3. PERSONAL PRESENTATIONS**

**Grooming Standards**

Practices and displays proper grooming, personal hygiene and care.

3

Maintains hair and facial hair (\*if any) per proper F&B industrial standards

**Uniforms**

Always wear the proper and designated uniform.

4

**4. ON THE JOB & KNOWLEDGE**

**Dependability**

Can be counted upon to do what is expected and required

4

Follow instructions and completes work on time with minimum supervision

**Work Quality**

Work performed according to Chef's standard and on-site work requirements

3.5

All job descriptions specification are met. Consistency in work. All recipes are followed

**Work Quantity**

Complete the expected amount of work in relation to Company's standards

3.5

**Grading Guidelines.**

**Using the 4 point scale below, fill up the following table:**

- 4 – Exceeds expectations
- 3.5 – Somewhat Exceeds Expectations
- 3 – Meets expectations
- 2.5 – Somewhat meets expectations
- 2 – Less than expectations
- 1.5 – Somewhat less than expectations
- 1 – Inadequately short of expectations

**Discussions/Notes;**

Tentukan diri yang sesuai pilihan karir. Cari passion yang  
kamu sukai bukan dari yang orang lain sukai. Semua tentang kamu

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<b>PERFORMANCE SUMMARY</b> * to be filled by OTTIMMO International	
TOTAL POINTS	_____
RATING	_____
<b>ACTION PLANS FOR DEVELOPMENT NEEDS</b>	
1.	_____
2.	_____
3.	_____
4.	_____
5.	_____

**III. SIGNATURES**

**On-Site Manager/Owner/Chef**



Signature & Stamp: \_\_\_\_\_

Dated 11 July 2023

**The Intern**



Signature: \_\_\_\_\_

Dated 11 July 2023

**OTTIMMO International MasterGourmet Academy**



Signature & Stamp: \_\_\_\_\_  
Dept. Head Student Affairs

Dated 23 / 08 / 2023

Appendix 4. Consultation Form

Name : Gladys  
 Student Number : 27-04130010025  
 Advisor : Ms. Nopi Indah P.

No	Date	Topic Consultation	Name/Signature
7.	14/07	Approval	
8.	19/07	Intership Activities	
9.	23/07	Introduction	
10.	28/07	Establishment Background.	

Akademi Kuliner & Pastry  
**OTTIMO**  
 INTERNATIONAL  
INDONESIA'S BEST CULINARY ACADEMY

**CONSULTATION FORM**  
**INDUSTRIAL TRAINING /**  
**FOODPRENEURSHIP**

No	Date	Topic Consultation	Name/Signature
1.	24/07	Chapter 1	
2.	27/07	Chapter 2	
3.	18/07	Chapter 3	
4.	28/07	Chapter 4	
5.	28/07	Keterangan figure	
6.	22/07	Abstrak	





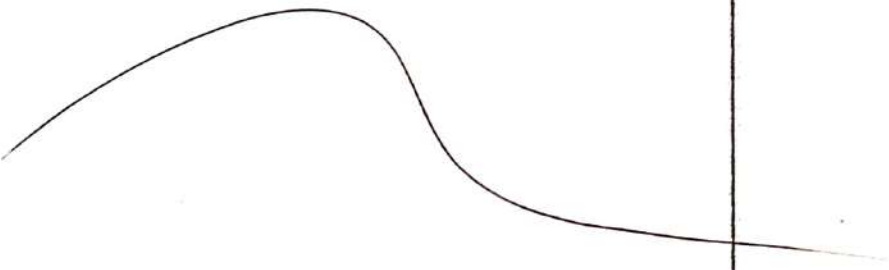
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# OTTIMMO

## INTERNASIONAL

CULINARY ARTS - GASTRONOMY - BAKING &amp; PASTRY ARTS

Student Name : Gladys Triana Tanri  
 Student Number : 2074130010025  
 Exam Day & Date : Selasa, 22 Aug 2023  
 Lecture : Yohana Prasetio, S.Sn., A.Md. Par.  
 (19881018 1701 044)

No	Correction List	Page	Approval
			

Acknowledge,  
Advisor



(Novi Indah Permatasari, S.T., M.Sc.)

19951109 2202 083



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**OTTIMMO**  
**INTERNASIONAL**

CULINARY ARTS · GASTRONOMY · BAKING &amp; PASTRY ARTS

Student Name : Gladys Triana Tanri  
Student Number : 2074130010025  
Exam Day & Date : Selasa, 22 Aug 2023  
Lecture : Anthony Sucipto, A.Md. Par.  
(19960325 2201 085)

No	Correction List	Page	Approval

Acknowledge,  
Advisor

(Novi Indah Permatasari, S.T., M.Sc.)  
19951109 2202 083

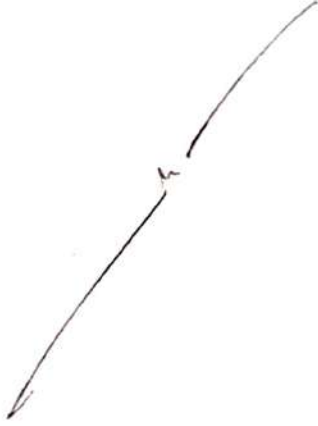


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**OTTIMMO**  
**INTERNASIONAL**

CULINARY ARTS - GASTRONOMY - BAKING &amp; PASTRY ARTS

Student Name : Gladys Triana Tanri  
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Lecture : Novi Indah Permatasari, S.T., M.Sc.  
(19951109 2202 083)

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