APPENDIX



Picture 45. Staff at BLANCO



Picture 46. Food Testing New Meu 2019

	Month/Year	JUNE		2019				
BLANCO	Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
	Date	8	9	10	11	12	13	14
Name	Position	0		10		12	15	
Mardhika		DO	DO	14	14	14	14	14
Adam Svarif	Chef de Partie	ON	ON	ON	DO	DO	DP	DP
		14	DO	14	14	14	14	DP
Jeremy Stevanus Wirawan Made	Demi-Chef Pastry & Cold Demi Chef Entrée & Hot	DO	14	14	14	DO	14	14
wirawan Made	Demi Chei Entree & Hot	DO	14	14	14	DO	14	14
HOT SECTION								
Nadya Safira	Commis	9	9	9	14	14	DO	DO
Apriansyah	Trainee	DO	DO	9	9	9	14	14
Apriansyan Therry Stanley	Trainee	9	9	14	DO	DO	9	DP
Kevin Leo	Trainee	14	14	DO	12	DO	9	9
Jeffrey	Traince	14	14	DO	DO	14	14	14
Jenney	Trainee	14	14	00	00	14	19	14
	Tunice							
ENTRÉE SECTION								
Wisnu	Commis	DO	DO	12	14	14	14	14
Greca	Trainee	14	14	DO	9	14	DO	DP
Marisa	Traince	14	14	DP	DO	DO	9	9
Iqbal	Trainee	DO	DO	12	12~21	9	9	14
Juan	Trainee	9	9	9	12	DO	14	DO
COLD SECTION								
Dikha Chabet	Commis	DP	DO	DO	14	14	14	14
Kevin Wira	Traince	14	14	14	14	14	DO	DO
Lidya Setiawati	Trainee	14	DO	12	DO	9	9	9
Fadhil Eka	Traince	9	9	9	9	DO	DO	14
			_					
PASTRY SECTION		-						
Adita Kusuma	Pastry Chef	14	14	14	14	DO	DO	14
Nada Nadifa	Trainee	14	14	14	DO	DO	DP	9
Agung Dedra Abdul	Trainee Trainee	DO 9	DO 9	DP	9 14	9 14	9 14	DP
Bagas Hilman	Traince	DO	DO	DO 9	9	14	14	DO 14
Bagas Hilman	Trainee	DO	DO	9	9	14	14	14
Morning Shift		5	5	6	5	4	6	4
Middle Shift		0	1	3	3	1	1	0
Dinner Shift		9	7	6	7	8	7	9
	Total							
STEWARD								
Ade	Steward	9	9	14	14	DO	DO	14
Ogi	Steward	12	12	12	DO	12	12	DO
Doddy	Steward	DO	DO	14	14	9	9	14
								GC
		Total						_
	12 (MIDDLE S	HIFT UI	NTIL CL	.OSING)			
	(

Picture 47. Examples of Staff and Trainee work Schedule



Picture 48. Quality Time with all Staff and Trainee



Picture 49. Service Team



Picture 50. Set Up Table



Picture 51. Guest Comment Card



Picture 52. Make Appetizer for Final Exam



Picture 53. Make Main Course for Final Exam

INTERNSHIP PLACE: BLANCO par Mandaig First NameYouTsaLast Name _NIP-Ha Review Period/s : Id MonthlyQuarterlyBi-annualyAnnuallyDate Joining Intern's Position :Direct Supervisor :L AliX GRADING FACTORS I. ORGANIZATIONAL & COMMUNICATION Staffs Relations Consistently demonstrates: attentiveness, courtesy and efficient service to other staff. Creates friendly environment. Team Player Cooperates and works well with others. Enthusiastic, portrays s positive manner and Works toward the Company's goal/s. Follow -Through Sees tasks through completion. Finishes work so that next shift is prepared. J. CUSTOMERS INTERACTIONS Consistently demonstrates: attentive, courtesy and efficient service to customers. 3. Customer Relations (*if any) Consistently demonstrates: attentive, courtesy and efficient service to customers. 3. Consistently demonstrates: attentive, courtesy and efficient service to customers. 3. Customer Relations (*if any) Consistently demonstrates: attentive, courtesy and efficient service to customers.	Internship Appraisal Form	O°		
First Name YortSa Last Name NIKHA Review Period/s: EMOnthly Quarterly Bi-annualy Annually Date Joining Intern's Position: TP-AINEE Department: TERVICE And KITCHERL REVIEW DATE : Direct Supervisor: Ton L. Ali: SockHifsko GRADING FACTORS Image: Consistently demonstrates: attentiveness, courtesy and efficient service to other staff. 3 Creates friendly environment. 3 Team Player Cooperates and works well with others. Enthusiastic, portrays s positive manner and Works toward the Company's goal/s. 3.5 Follow -Through 3.5 Sees tasks through completion. Finishes work so that next shift is prepared. 3.5 Customer Relations (*if any) 3 Consistently demonstrates: attentive, courtesy and efficient service to customers. 3	INTERNSHIP			
Review Period/s: Information Quarterly Bi-annualy Annually Date Joining Intern's Position: IP-AINEE Department: IEPVice And KITCHERL REVIEW DATE: Direct Supervisor: Ton L. Ali: SockHiskoo x GRADING FACTORS Intern's Position: Image: Im	PLACE: BLANCO par Mandig			
Intern's Position : <u>TP-AINEE</u> Department : <u>BPVice And KitCtHEH</u> REVIEW DATE : Direct Supervisor : <u>Ton L. Ali Soektisko</u> x GRADING FACTORS GRADING FACTORS 1. ORGANIZATIONAL & COMMUNICATION Staffs Relations Consistently demonstrates: attentiveness, courtesy and efficient service to other staff. Creates friendly environment. Team Player Cooperates and works well with others. Enthusiastic, portrays s positive manner and Works toward the Company's goal/s. 3.5 Follow -Through Sees tasks through completion. Finishes work so that next shift is prepared.	First Name Marisa Last Name NIKHA			
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Customer Relations (*if any) Consistently demonstrates: attentive, courtesy and efficient service to customers.	Sees tasks through completion. Finishes work so that next shift is prepared.			
Consistently demonstrates: attentive, courtesy and efficient service to customers.	2. CUSTOMERS INTERACTIONS			
	Customer Relations (*if any)			
	3			
Treat customers with Considerations and Respects	Consistently demonstrates: attentive, courtesy and efficient service to customers.			

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3. PERSONAL PRESENTATIONS

Grooming Standards

Pratices and displays proper grooming, personal hygiene and care. Maintains hair and facial hair (*if any) per proper F&B industrial standards **Uniforms**

Always wear the proper and designated uniform.

4. ON THE JOB & KNOWLEDGE

Dependability

Can be counted upon to do what is expected and required Follow instructions and completes work on time with minimum supervision

Work Quality

Work performed according to Chef's standard and on-site work requirements All job descriptions specification are met. Consistency in work. All recipes are followed

Work Quantity

Complete the expected amount of work in relation to Company's standards

Grading Guidelines.

Using the 4 point scale below, fill up the following table:

- 4 Exceeds expectations
- 3.5 Somewhat Exceeds Expectations
- 3 Meets expectations
- 2.5 Somewhat meets expectations
- 2 Less than expectations
- 1.5 Somewhat less than expectations
- 1 Inadequately short of expectations



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Discussions/Notes;

Good shills, good attitude, and can be trusted are a good things from Marisa. She showed her consistency atwork , past learner during in the hitchen Iservice .

	PERFORMANCE SUMMARY * to be filled by OTTIMMO International	
OTAL POINTS		
	ACTION PLANS FOR DEVELOPMENT NEEDS	
 2		
8 k		
5		•

III. SIGNATURES

On-Site Manager/Owner/Chef

Signature & Stamp:Ton. L. Alis Dated 14 Juli 2019	
The Intern	
Signature: Dated	
OTTIMMO International MasterGourmet Academy	
Signature & Stamp: Dated Dept.Head Student Affairs	

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