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APPENDIX



Figure A1 In Dining All Crew 209 Kitchen

APPENDIX 2



Figure A2 Certificate Of Accomplishment

APPENDIX 3



Figure A3 Xiang Fu Hai Menu



Figure A4 Chamas Restaurant

APPENDIX 4



Figure A6 Nagano Restaurant Alcohol Collection

APPENDIX 5



Figure A7 Chapel



Figure A8 Helipad

APPENDIX 6

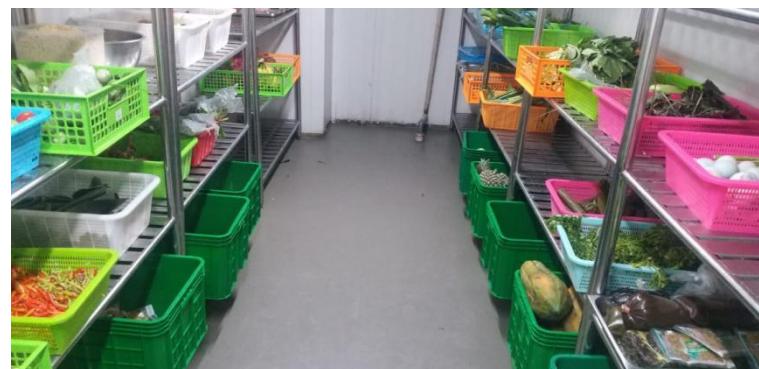


Figure A9 Clean Chiller

APPENDIX 7

Internship Appraisal Form

INTERNSHIP
PLACE: Villa Hotel Surabaya

First Name Timothy Last Name Simatupang

Review Period/s : Monthly Quarterly Bi-annualy Annually Date Joining : _____

Intern's Position : Hot Kitchen Department : 209 Kitchen

REVIEW DATE : 3 July 2024 Direct Supervisor : Chef Tyon Andiono x

GRADING FACTORS

1. ORGANIZATIONAL & COMMUNICATION

Staffs Relations

Consistently demonstrates: attentiveness, courtesy and efficient service to other staff.
Creates friendly environment.

3,5

Team Player

Cooperates and works well with others. Enthusiastic, portrays a positive manner and Works toward the Company's goal/s.

3,5

Follow -Through

Sees tasks through completion. Finishes work so that next shift is prepared.

3

2. CUSTOMERS INTERACTIONS

Customer Relations (*if any)

Consistently demonstrates: attentive, courtesy and efficient service to customers.
Treat customers with Considerations and Respects

3

Figure A10 Internship Appraisal Form

3. PERSONAL PRESENTATIONS

Grooming Standards

Practices and displays proper grooming, personal hygiene and care.

3.5

Maintains hair and facial hair (*if any) per proper F&B industrial standards

Uniforms

Always wear the proper and designated uniform.

3.5

4. ON THE JOB & KNOWLEDGE

Dependability

Can be counted upon to do what is expected and required

3.5

Follow instructions and completes work on time with minimum supervision

Work Quality

Work performed according to Chef's standard and on-site work requirements

4

All job descriptions specification are met. Consistency in work. All recipes are followed

Work Quantity

Complete the expected amount of work in relation to Company's standards

3.5

Grading Guidelines.

Using the 4 point scale below, fill up the following table:

- 4 – Exceeds expectations
- 3.5 – Somewhat Exceeds Expectations
- 3 – Meets expectations
- 2.5 – Somewhat meets expectations
- 2 – Less than expectations
- 1.5 – Somewhat less than expectations
- 1 – Inadequately short of expectations

Discussions/Notes:

Need more Consistency and need more attractive

PERFORMANCE SUMMARY * to be filled by OTTIMMO International

TOTAL POINTS_____

RATING_____

ACTION PLANS FOR DEVELOPMENT NEEDS

1._____

2._____

3._____

4._____

5._____

III. SIGNATURES

On-Site Manager/Owner/Chef


Signature & Stamp: Tyon Andiono Dated 03th July 2024

The Intern


Signature: Timothy Devien S. Dated 03th July 2024

OTTIMO International MasterGourmet Academy


Signature & Stamp: Pobby Dated 31 July 2024.
Dept. Head Student Affairs

APPENDIX 8

CONSULTATION FORM INDUSTRIAL TRAINING / FOODPRENEURSHIP			
No	Date	Topic Consultation	Name/ Signature
1	23 July	Abstract	<i>[Signature]</i>
2	23 July	Introduction	<i>[Signature]</i>
3	25 July	Internship Activities	<i>[Signature]</i>
4	25 July	Hygiene & Sanitation	<i>[Signature]</i>
5	2 Sept	Guideline	<i>[Signature]</i>
6	2 Sept	Chapter II Establishment background	<i>[Signature]</i>
No	Date	Topic Consultation	Name/ Signature
7	2 Sept	Chapter III (Product & event)	<i>[Signature]</i>
8	2 Sept	Chapter IV (Problem & solution)	<i>[Signature]</i>
9	2 Sept	Table of content & Figure outlook	<i>[Signature]</i>
10	2 Sept	Bibliography	<i>[Signature]</i>

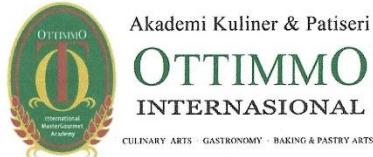

Akademi Kulinier & Patisserie
OTTIMMO
INTERNATIONAL
 INDUSTRIAL TRAINING /
 FOODPRENEURSHIP

[Handwritten signatures for each row from 1 to 10]

Figure A11 Consultation Form

APPENDIX 9

8 Agustus 2024 / 13.30-14.00



Student Name : Timothy Davian Simatupang
Student Number : 2074130010059
Exam Day & Date : Kamis, 8 Agustus 2024
Lecture : Gilbert Yanuar Hadiwirawan, A.Md. Par.
(19900101 1701 041)

No	Correction List	Page	Approval
	<i>Segmen Coran</i>		

Acknowledge,
Advisor

(Filias Kusuma, S.E., M.M.)
19871203 2403 023

Figure A12 Correction List



Student Name : Timothy Davian Simatupang
Student Number : 2074130010059
Exam Day & Date : Kamis, 8 Agustus 2024
Lecture : Arya Putra Sundjaja, S.E.
(19801017 1703 001)

No	Correction List	Page	Approval
	<p>Merapikan Internship activities.</p> <p>Chap 4: UG strategy & problems tolong dicermin</p>		

Acknowledge,
Advisor


(Filias Kusuma, S.E., M.M.)
19871203 2403 023



Student Name : Timothy Davian Simatupang
Student Number : 2074130010059
Exam Day & Date : Kamis, 8 Agustus 2024
Lecture : Filias Kusuma, S.E., M.M.
(19871203 2403 023)

No	Correction List	Page	Approval
1	Dixemur logy seuan' guideline		

Acknowledge,
Advisor

(Filias Kusuma, S.E., M.M.)
19871203 2403 023

APPENDIX 10

RECAPITULATION OF INDUSTRIAL TRAINING ACTIVITIES

Name	: Timothy Davian Simatupang
Study Program	: D3 Culinary art Master Gourmet
Placement of <i>Industrial Training</i>	: Vasa Hotel Surabaya
Field of Work	: 209 Kitchen
Activity Notes	: Month I/II/III/IV/V/VI

Week	Description of activities
Week 1 (05.00 AM – 17.00 PM)	<ul style="list-style-type: none"> – Set up breakfast buffet – Prepare vegetable – Prepare condiment noodle – Prepare condiment porridge – Prepare condiment dimsum – Prepare soup noodle – Closing breakfast buffet – Prepare condiment soup traditional – Prepare buffet lunch – Prepare sambel2 an traditional
Week 2 (05.00 AM – 17.00 PM)	<ul style="list-style-type: none"> – Set up breakfast buffet – Prepare sayur – Prepare condiment noodle – Prepare condiment bubur – Prepare condiment dimsum – Prepare soup noodle – Closing breakfast buffet – Prepare condiment soto tradisional – Prepare buffet lunch – Prepare sambel2 an traditional
Week 3 (05.00 AM – 17.00 PM)	<ul style="list-style-type: none"> – Set up breakfast buffet – Prepare sayur – Prepare condiment noodle – Prepare condiment bubur – Prepare condiment dimsum – Prepare soup noodle – Closing breakfast buffet – Prepare condiment soto tradisional – Prepare buffet lunch
Week 4 (05.00 AM – 17.00 PM)	<ul style="list-style-type: none"> – Prepare sayur – Prepare condiment noodle – Prepare condiment bubur – Prepare condiment dimsum

	<ul style="list-style-type: none"> – Prepare soup noodle – Prepare condiment soto tradisional – Prepare buffet lunch – Prepare sambel2 an traditional
Week 5	<ul style="list-style-type: none"> – Day Off
Week 6	<ul style="list-style-type: none"> – Day off
Week 7 (05.00 AM – 17.00 PM)	<ul style="list-style-type: none"> – Prepare sayur – Prepare condiment noodle – Prepare condiment bubur – Prepare condiment dimsum – Prepare soup noodle – Prepare condiment soto tradisional – Prepare buffet lunch – Prepare sambel2 an traditional
Week 8 (05.00 AM – 17.00 PM)	<ul style="list-style-type: none"> – Prepare sayur – Prepare condiment noodle – Prepare condiment bubur – Prepare condiment dimsum – Prepare soup noodle – Prepare condiment soto tradisional – Prepare buffet lunch – Prepare sambel2 an traditional
Week 9 (05.00 AM – 17.00 PM)	<ul style="list-style-type: none"> – Prepare sayur – Prepare condiment noodle – Prepare condiment bubur – Prepare condiment dimsum – Prepare soup noodle – Prepare condiment soto tradisional – Prepare buffet lunch – Prepare sambel2 an traditional
Week 10 (05.00 AM – 17.00 PM)	<ul style="list-style-type: none"> – Prepare sayur – Prepare condiment noodle – Prepare condiment bubur – Prepare condiment dimsum – Prepare soup noodle – Prepare condiment soto tradisional – Prepare buffet lunch – Prepare sambel2 an traditional
Week 11 (05.00 AM – 17.00 PM)	<ul style="list-style-type: none"> – Set up breakfast buffet – Prepare sayur – Prepare condiment noodle – Prepare condiment bubur – Prepare condiment dimsum

	<ul style="list-style-type: none"> – Closing breakfast buffet – Prepare soup noodle – Prepare condiment soto tradisional – Prepare buffet lunch – Prepare sambel2 an traditional
Week 12	<ul style="list-style-type: none"> – Day off
Week 13	<ul style="list-style-type: none"> – Day off
Week 14 (05.00 AM – 17.00 PM)	<ul style="list-style-type: none"> – Prepare sayur – Prepare condiment noodle – Prepare condiment bubur – Prepare condiment dimsum – Prepare soup noodle – Prepare condiment soto tradisional – Prepare buffet lunch – Prepare sambel2 an traditional
Week 15 (05.00 AM – 17.00 PM)	<ul style="list-style-type: none"> – Set up breakfast buffet – Prepare sayur – Prepare condiment noodle – Prepare condiment bubur – Prepare condiment dimsum – Prepare soup noodle – Closing breakfast buffet – Prepare condiment soto tradisional – Prepare buffet lunch – Prepare sambel2 an traditional
Week 16 (05.00 AM – 17.00 PM)	<ul style="list-style-type: none"> – Prepare sayur – Prepare condiment noodle – Prepare condiment bubur – Prepare condiment dimsum – Prepare soup noodle – Prepare condiment soto tradisional – Prepare buffet lunch – Prepare sambel2 an traditional
Week 17 (05.00 AM – 17.00 PM)	<ul style="list-style-type: none"> – Prepare sayur – Prepare condiment noodle – Prepare condiment bubur – Prepare condiment dimsum – Prepare soup noodle – Prepare condiment soto tradisional – Prepare buffet lunch – Prepare sambel2 an traditional
Week 18 (05.00 AM – 17.00 PM)	<ul style="list-style-type: none"> – Prepare sayur – Prepare condiment noodle

	<ul style="list-style-type: none"> – Prepare condiment bubur – Prepare condiment dimsum – Prepare soup noodle – Prepare condiment soto tradisional – Prepare buffet lunch – Prepare sambel2 an traditional
Week 19	<ul style="list-style-type: none"> – Day off
Week 20	<ul style="list-style-type: none"> – Day off
Week 21 (05.00 AM – 17.00 PM)	<ul style="list-style-type: none"> – Prepare sayur – Prepare condiment noodle – Prepare condiment bubur – Prepare condiment dimsum – Prepare soup noodle – Prepare condiment soto tradisional – Prepare buffet lunch – Prepare sambel2 an traditional
Week 22 (05.00 AM – 17.00 PM)	<ul style="list-style-type: none"> – Prepare sayur – Prepare condiment noodle – Prepare condiment bubur – Prepare condiment dimsum – Prepare soup noodle – Prepare condiment soto tradisional – Prepare buffet lunch – Prepare sambel2 an traditional
Week 23 (05.00 AM – 17.00 PM)	<ul style="list-style-type: none"> – Prepare sayur – Prepare condiment noodle – Prepare condiment bubur – Prepare condiment dimsum – Prepare soup noodle – Prepare condiment soto tradisional – Prepare buffet lunch – Prepare sambel2 an traditional
Week 24 (05.00 AM – 17.00 PM)	<ul style="list-style-type: none"> – Prepare sayur – Prepare condiment noodle – Prepare condiment bubur – Prepare condiment dimsum – Prepare soup noodle – Prepare condiment soto tradisional – Prepare buffet lunch – Prepare sambel2 an traditional
Week 25 (05.00 AM – 17.00 PM)	<ul style="list-style-type: none"> – Prepare sayur – Prepare condiment noodle – Prepare condiment bubur

	<ul style="list-style-type: none"> – Prepare condiment dimsum – Prepare soup noodle – Prepare condiment soto tradisional – Prepare buffet lunch – Prepare sambel2 an traditional
Week 26	<ul style="list-style-type: none"> – Day off

Table A1 Recapitulation of Industrial Training Activities