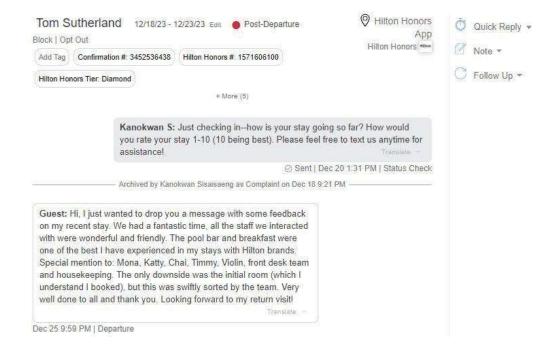
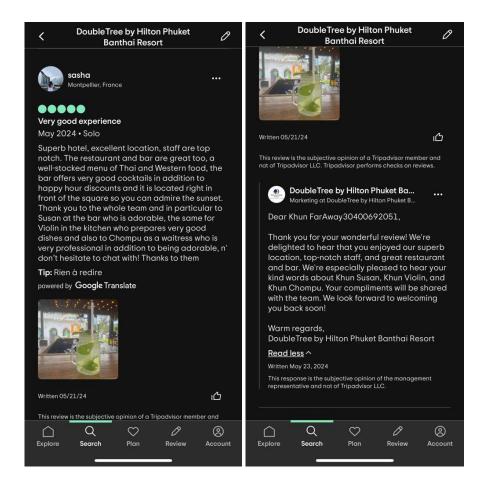
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APPENDIX























CONSULTATION FORM INDUSTRIAL TRAINING / FOODPRENEURSHIP

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25/06-24	21/	/06-24	31/08-24	29	17/05-24	Date
Chapter 5: Organizational Structure, Maintass, Hygier	Chapter M: Product	Chapter 111: Job Description	Approval, tid dari Pinak hotel	Chapter I: History, Vision, Misson, Nature Of Poubletine Hotel	Format Penulisan	Topic Consultation
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Adviso	Student	Name
6.50	Number	

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	1/ /2-24	107-24	30/	28/	27/06-24	26/	Date
	Final Check	Finishing Chapter 19 4. Revisi	Revisi Chapter II &	Reviss Chapter 1	Lanjulin Chapter 5. Hygere & Sanikation. dan Piature of Place	Lengkapin Chapter I, Chapter I: Establishment	Topic Consultation
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Internship Appraisal Form OTTI	MMC SIONAL
NTERNSHIP PLACE: Double Tree by Hillon Phunet Bonthai Resort	BAKING & PASTRY ARTS
First Name Avrelia Vidin Last Name Tanjung	
Review Period/s: Monthly Quarterly Bi-annualy Annually Date Joining	
Intern's Position: Trainee Department: FnB Kitchen	
REVIEW DATE: 12th June 2024 Direct Supervisor: Jirapong Phelinarong	x
GRADING FACTORS	
1. ORGANIZATIONAL & COMMUNICATION	
Staffs Relations	
Consistently demonstrates: attentiveness, courtesy and efficient service to other staff.	4
Creates friendly environment.	
Team Player	
Cooperates and works well with others. Enthusiastic, portrays s positive manner and	3.5
Works toward the Company's goal/s.	
Follow -Through	
Sees tasks through completion. Finishes work so that next shift is prepared.	4
A Similar Control of the Control of	
2. CUSTOMERS INTERACTIONS	
Customer Relations (*if any)	
Consistently demonstrates: attentive, courtesy and efficient service to customers.	4
Treat customers with Considerations and Respects	

3. PERSONAL PRESENTATIONS	
Grooming Standards	
Pratices and displays proper grooming, personal hygiene and care.	3
Maintains hair and facial hair (*if any) per proper F&B industrial standards Uniforms	
Always wear the proper and designated uniform.	4
The second secon	
4. ON THE JOB & KNOWLEDGE	
B I I'm	
Dependability	
	4
Can be counted upon to do what is expected and required	
Follow instructions and completes work on time with minimum supervision	
Work Quality	
Work performed according to Chef's standard and on-site work requirements	3.5
All job descriptions specification are met. Consistency in work. All recipes are follower	d
Work Quantity	
Complete the expected amount of work in relation to Company's standards	3-5
action many executive male action	
Grading Guidelines. Using the 4 point scale below, fill up the following table:	
• 4 – Exceeds expectations	
• 3.5 – Somewhat Exceeds Expectations	
• 3 – Meets expectations	
2.5 – Somewhat meets expectations	
2 – Less than expectations	
1.5 – Somewhat less than expectations	
• 1 – Inadequately short of expectations	

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plan	eacl	n day	well.	Be	ale	rt d	to lear
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	PER	FORMANCE SL	JMMARY * to be fi	lled by OTTIM	MO Internat	ional	
	PER	FORMANCE SU	JMMARY * to be fi	iled by OTTIM	MO Internat	ional	
			JMMARY * to be fi	iled by OTTIM.	MO Internat	ional	
	NTS		JMMARY * to be fi	iled by OTTIM.	MO Internat	ional	
TOTAL POII	NTS		JMMARY * to be fi	iled by OTTIM	MO Internat	ional	
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	NTS				MO Internat	ional	

III. SIGNATURES	
On-Site Manager/Owner/Chef	
Jul	
Signature & Stamp: Tirapong P.	Dated 1/06/2024
The Intern	
And the second	
Signature: Aurelia Violin Tanjung	Dated_ 1/07/2024
OTTIMMO International MasterGourmet Aca	demy
Signature & Stamp:	28/06/2024
Dept Mead Student	Affairs

RECAPITULATION OF INDUSTRIAL TRAINING ACTIVITIES

Name : Aurelia Violin Tanjung

Study Program : D3 Culinary Arts

Placement of Industrial Training : DoubleTree by Hilton Phuket Banthai

Resort

Field of Work : Egg Station

Activity Notes : Month I

Week	Description of activities
First week	The first 2 day were taken around and introduced to all the sections in breakfast and kitchen. The next 3 days were given the responsibility in the juice and pan cake station, but also helped the egg station when it was crowded.
Week 2	This week is more of a rotation to all sections to get to know the kitchen people and what they do. So in one day I can go to help the Butcher with meat and seafood, help the Cold Kitchen cut fruit and organize it, help the Hot Kitchen and Thai Kitchen by preparing ingredients for a la carte menu.
Week 3-4	In the 3rd and 4th week, the kitchen team has started to give a little more responsibility such as helping with receiving the food ingredients in the Food Storage Building, processing raw food into seasoned food ingredients for a la carte stock in freezer, and helping with light events such as Christmas Pool Party, and New Year Buffet.

Field of Work : Egg Station

Activity Notes : Month II, III, and IV

Week	Description of activities
Week 5-6	During these 2 weeks, Chef gave me more time at the egg station. From learning how to make egg dishes, noodle soup, to wok vegetables. Not only that, we are also required to interact with guests so that they feel happy. Learn to prepare the ingredients that will be used tomorrow morning again for breakfast after closing.
Week 7	In week-7, the chef asked me to trial menu cook Indonesian food for the Hotel Project, "Indonesian Halal Food Project". In addition, the chef also gave me a project assignment to create a daily job desk for egg station.
Week 8-9	From week 6 to week 9, the chef gave a 3-week challenge to be able to handle the egg station alone and teach the new trainees at the egg station.
Week 10	This week I was tested to handle my own egg station and have to be able to manage my time so that the preparation work can be completed faster so that I can learn and help with the a la carte menu.
Week 11 – 13	In these weeks, the chef started to teach some easy a la carte menus such as how to make pizza and burger orders. Also invite discussion to brainstorm ideas for the next project. In week 12, the Head of Front Office Department incorporated me into one of the hotel's biggest projects, Journey Ambassdor DoubleTree by Hilton Phuket. He entrusted me to follow this project until my last day at this hotel which is more than 3 months.
Week 14 - 16	In the middle of the 3rd month, I can take full control of the egg station because it has been done regularly so the chef entrusted the egg station completely to me and added 3 special egg menus.

Field of Work : Egg Station

Activity Notes : Month V

Week	Description of activities		
Week 17 – 18	During these 2 weeks, Chef gave me more		
	time at the egg station. From learning how		
	to make egg dishes, noodle soup, to wok		
	vegetables. Not only that, we are also		
	required to interact with guests so that they		
	feel happy. Learn to prepare the ingredients		
	that will be used tomorrow morning again		
	for breakfast after closing.		
Week 19	Since this is my last week in the morning		
	shift, I finished all the projects that had to be		
	trial menu for the Indonesia Halal Food		
	Project given by the chef.		
Week 20	This week I moved to the afternoon shift		
	which means I have to adapt again and learn		
	many new things again. In this first week, I		
	only did easy dishes like snacks.		

Field of Work : Egg Station
Activity Notes : Month VI

Week	Description of activities
Week 21 – 22	In this week, I really forced myself to learn
	how to remember condiments for each
	menu so that I could make some western
	food and Thai food dishes. In week 18 the
	chefs have given me the trust to cook certain
	menus for incoming orders.
Week 23	In this week 23, I was very busy moving
	around sometimes in the afternoon shift,
	sometimes in the morning shift because of
	the project "Indonesian Halal Food Project"
	which requires me to prepare everything
	myself from ingredients, processing, to
	serving to guests. Because in the following
	week I have to present it to the General
W. 1.24	Manager, and all Had Department.
Week 24	From week 23 to this week, I focused more
	on my presentation this week. Everything
	went well, even the General Manager was
	very satisfied with my presentation. After
	the presentation, I refocused on asking the
Week 25	chef about the recipes. This was the last week of my internship, so
Week 23	I was mostly at the HRD office, Chef's
	office for files needed for the campus such
	as certificates, chef signatures and others
	before returning to Indonesia.
Week 26	I returned to Indonesia 11 days earlier than
WOOK 20	the last day written on the certificate
	because my visa expired a week earlier and
	also I had 11 days of leave savings.



Student Name Student Number Exam Day & Date : Aurelia Violin Tanjung : 2174130010027

Lecture

: Senin, 8 Juli 2024 : Novi Indah Permata Sari, S.T., M.Sc. (19951109 2202 083)

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(Novi Indah Permata Sari, S.T., M.Sc.) 19951109 2202 083



Student Name Student Number : Aurelia Violin Tanjung : 2174130010027

Exam Day & Date

: Senin, 8 Juli 2024

Lecture

: Ryan Yeremia Iskandar, S.S.

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(Novi Indah Permata Sari, S.T., M.Sc.) 19951109 2202 083



Student Name Student Number : Aurelia Violin Tanjung : 2174130010027

Exam Day & Date

: Senin, 8 Juli 2024

Lecture

: Ryan Yeremia Iskandar, S.S.

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